

## **SCHOOL COUNCIL REPORT**

Meeting Date: 27<sup>th</sup> June 2018

### **Reports Presented:**

Principal's Report  
Finance Report  
Education / ICT  
PFA

### **General Business:**

1. Uniform Policy
2. ICT Acceptable Use Policy
3. Positive Behaviours matrix for home
4. Jill's Retirement
5. Standing agenda item: Child Safety

### **Discussion / Decisions:**

1. Parents and Bryan were given a demonstration of recommended defibrillators.

It was decided that the Cardiac Science G5 model would be best. Bryan will organise the purchase of this unit. There was some discussion around the best place to locate the defib. It was decided that the office/First Aid area would be most suitable. Gym Users will be made aware of its location and how to access.

2. The Uniform Policy was tabled and discussed.

It was decided to seek feedback from the school community prior to making any revisions.

3. The ICT Acceptable Use Policy was tabled and discussed. It was agreed that teachers should have the option to use technology to monitor student use of iPads when in the classroom.

Policy endorsed unanimously.

4. Positive Behaviours Matrix for home.

The SRC developed the matrix for use at home. It was suggested that it could be a good way to help children understand our values and how they could be demonstrated in different contexts. Bryan will provide matrix to parents via Compass.

5. The PFA are seeking volunteers who can assist at the Bunnings BBQ on 24<sup>th</sup> August.

## **Summary of the Principal's Report:**

### Education Week

A range of events and activities were held during Education Week and parents and other visitors had several opportunities to see the school in action. There were two well attended school tours, open mornings and a special arts assembly – the theme this year being 'Celebrating the Arts'.

### Regional Conference

Four regional conferences (one for each region) were held in recent weeks. All Principals and Assistant Principals were expected to attend. I attended the South West conference as the North West conferences clashed with our Curriculum Day.

The conferences included key note addresses from the Secretary Gill Callister, Deputy Secretary Bruce Armstrong and some well know educators including Michael Fullan, Simon Breakspear and Stephen Dinham. There were also presentations by schools across the different regions.

### Staffing

We currently have advertised a Learning Leader position at the school. Learning Leaders are at the same level as Leading Teachers but must spend 50% of their time in the classroom. As part of the Agreement, the DET has directed that all schools (above an enrolment threshold) should employ a Learning Leader when the opportunity arises, before the end of 2019.

Interviews will be held in the last week of term and the successful candidate will commence from the start of Term 3.

### Japanese Day

Japanese Day was once again a great success. Here are the key events of the day:

- A Japanese dress theme with a prize for the best dressed in the junior school and the senior school.
- Wasabi incursion with Toshi and Noriko
- Sushi lunch
- Lunchtime activities
- Karaoke with Melanie
- Origami with Melissa
- Photobooth
- Goldfish Game
- A Japanese assembly with the dress up parade and a special presentation of the Foundation students singing

Congratulations and a huge thank you to Melissa Ly (Broso) and the Specialists Team for their efforts I putting it all together.

Melissa will also be taking a group of Grade 5/6 students on a Japanese Excursion to Essendon Keilor College during the last week of term.

### Uniform Policy

There have been a couple of queries raised regarding the school's Uniform Policy and it is probably a good time to review it.

### Curriculum Day

Monika organized the Curriculum Day for staff with the focus on STEM.

The day was spent exploring the role/s of engineers in our daily lives and we hope to spark children's curiosity about this. Teachers looked at various design processes with a view to teaching students one of them as they gear up to the STEM Expo late in Term 3. See below for more information about the Expo.

### Reports

Staff members have been very busy in the past few weeks writing the June Reports for each student in their classes. This is a very complex duty and teachers try very hard to write full, fair and comprehensive reports within the guidelines and constraints of DET guidelines and the COMPASS reporting program.

As always, if you have any feedback on the reports – either the format or the content – please let me, or Sally know. We are always looking at ways to refine our reports so that they work for parents, teachers and the system.

Our Parent/Teacher/Student Meeting Day is scheduled for Tuesday June 27<sup>th</sup>.

### Maintenance

As always, lots of works being carried in and around the school.

We also have a growing 'to do' list that we hope to address during the school holidays. Some items on the list will be done by Raph, others will require electrician. The list includes:

- Replace 8 new bulbs in the gym (using man lift)
- Replace 2 similar bulbs in Multipurpose Room
- Replace the ropes in flag pole
- Trim tree near skip – might need to remove the whole tree
- Outside sensor lights not working around gym. Tubes and starters have been changed so transformers may need to be replaced.
- Boys' toilet in the gym – the switch at the door damaged, change to manual switch or replace.
- Several lights in different classrooms need to be replaced
- Put up signage – evacuation and no smoking
- Several water leaks became apparent during recent rains – classrooms and gym
- Jane - There are some water leaks in my room and Alex's room. Raph already knows about them.
- Connection of TV in Bryan's office – data cable, extension cord, conduit

- Removal of heaters in Multipurpose and Early Years Centre (Foundation area). These are no longer required. Raph will put a cupboard where the heater was.
- Fix Lacy-Rae's heater
- Remove imposing unused gas line from Carol's room.

### Swimming Program

A Swimming Program for students in Grades 5 and 6 has been booked at the new Oak Park pool for November and December this year.

We are also in negotiations for our Grades 3 and 4 to participate in a free program at the Fawkner pool during term 3.

### PLC initiative

During the second half of the year, members of the School Improvement Team (SIT) will be involved in the PLC Initiative. The Victorian Professional Learning Communities (PLC) initiative offers an evidence-based architecture for school improvement built around high-performing teacher teams. Through a comprehensive program of professional learning and suite of implementation supports, the Victorian PLC initiative will support us in building an effective PLC at Oak Park Primary School.

### Book Fair

Michelle calculated the final tally for the Book Fair and by taking the profit in Scholastic Rewards we now have \$1540 to spend on resources for the Library – which was a very pleasing result.

### School Disco

Many thanks to the PFA for organizing the disco again this year. Also a huge thank you to DJ Joe (Joe Chalhoub) for kindly donating his services and equipment on the night.

### PizzIMMERSION

I was approached by Sylvia Hosking, the Administrator at the Melbourne Symphony Orchestra, regarding a program they want to introduce into schools. The MSO runs the very successful Pizzicato Effect program at various schools – The Meadows in our area is one example. One of our students Leysan Erdemir is currently enrolled with this program. It is because of Leysan's involvement that we were approached.

The Victorian Government has provided the MSO with a grant over three years, to further immerse the work they do, into the schools from which their students come. This new venture is called PizzIMMERSION. Sylvia is keen to introduce this into our school. It is a program that supports teachers to introduce music into their own classrooms. There is a suite of professional learning that comes with the program and we are currently negotiating to see if we can fit this in some time in term 3.

I think it would be a great opportunity for our school to become involved with the MSO.

### STEM Expo

In keeping with some of the great whole school educational initiatives we have organized in the past – such as the Writers’ Festival and The Oaktober Film Festival – in Term 3 we will be holding a STEM Expo.

The Expo will showcase students’ work and learning across the school and will culminate with a display in the gym. Students will be challenged to become engineers as they work their way through the Design Process, using Make-Do tools to produce creations out of cardboard. The Expo is scheduled to take place during the last week of term but there will be a lot of work in classrooms and at home, in the build up to the day.

### Telstra Kids Digital Kit

We were also pleased to find out this week that we will be receiving a Telstra Kids Digital Kit, following an application on our behalf by one of our parents – Natalie Reed.

The aim of the kit is to encourage kids to learn more about STEM and create their own projects using the kit. This will fit in beautifully with our STEM focus and Expo during Term 3.

Many thanks Natalie!

### Cyberbullying Parent Information Night

The ICT Team are putting together an Information Night for parents during the early part of Term 3. Please watch out for this as we think it is really important that parents remain informed about the dangers of cyberbullying and keeping kids safe while online.

### Fighting Extinction Schools Program

We recently applied and were successful in being part of Zoos Victoria Victorian Fighting Extinction Schools Program. This is a free program which includes free entry to the Zoo for up to 100 students and free access to professional learning activities for teachers.

Fighting Extinction Schools are working with Zoos Victoria to save endangered wildlife locally and around the world.

This fits in really well with John’s Sustainability Program. He is considering dates – could be this year or as a start to the 2019 program.

### PIVOT Survey

As part of our involvement in our network’s Communities of Practice in Student Agency, our school is implementing the PIVOT Survey from F-6.

The survey is a vast improvement on the Attitudes to School survey in that the results are immediate and provide teachers with specific information about their own classroom practices. Another important aspect is that teachers are able to conduct the survey twice in the same year, therefore enabling an evaluation of the impact of any changes in practice that teacher has tried. The idea is for a teacher to share the results with their class and dig deeper to determine what their perceptions were and to work together to make necessary improvements – thus providing a great connection with Student Voice and Agency.

There is normally a cost associate with implementing this policy but as we are part of a pilot study through Bastow – it's free!

### Jill's Retirement

Jill's official final day will be Monday 16th July – the first day of term 3. We will be holding a special assembly for Jill on that day to thank her for her contributions not only to Oak Park Primary but to the broader educational community for many years.

It is also appropriate for us as members of the School Council to acknowledge Jill's wonderful work over her past 63 years of teaching.

**Meeting concluded 8:50pm**